



# Dissecting Regulation CC: *Hold, Substitute Checks & Check Clearing*

Wednesday, FEBRUARY 6, 2013  
2:00 pm – 3:30 pm Central

Regulation CC still gets a great deal of attention during compliance exams. If your financial institution often places holds, the number of errors may creep up quickly; if holds are infrequent, employees may forget how to do them, which can also lead to errors. This webinar will cover the newer regulatory requirements regarding substitute checks and fulfill the annual training requirement!

## HIGHLIGHTS

- Basics of Regulation CC, including disclosure requirements, different types of holds, completing hold notices, and availability schedules
- General provisions governing substitute checks
- Disclosure requirements for substitute checks
- Responsibilities for clearing and returning checks
- How to audit/review for Regulation CC, including checklists and report format
- **TAKE-AWAY TOOLKIT**
  - Reg CC “cheat sheet” for frontline employees
  - Audit/review checklist for Reg CC disclosure, holds, substitute checks, and check returns

**Attendance verification for CE credits provided upon request.**

## WHO SHOULD ATTEND?

This informative session is designed for frontline staff, compliance officers, and auditors.

## ABOUT THE PRESENTER – Ann Brode, Brode Consulting Services, Inc.

Ann Brode began her career in 1973 and has continued her service as a consultant to regional and community financial institutions through a wide range of areas including strategic planning, lending, deposits, marketing, training, compliance, and management. Ann is a well-respected presenter and has spoken to audiences across the country for over 25 years. She has presented sessions for numerous state associations and has taught at the School of Banking Administration at the University of Wisconsin as well as many other state banking schools. Ann is the author of *The Bank Deposit Documentation Manual for Front-Line Personnel*, published by Bankers Publishing Company, and is well represented in numerous industry publications.

## THREE REGISTRATION OPTIONS

### 1. LIVE WEBINAR

The **live webinar** option allows you to have **one telephone connection for the audio portion and one Internet connection (from a single computer terminal)** to view online visuals as the presentation is delivered. You may have as many people as you like listen from your office speaker phone. Registrants receive a toll-free number and pass code that will allow entrance to the seminar. The session will be approximately 90 minutes, including question and answer sessions. Seminar materials, including instructions, pin number, and handouts will be emailed to you prior to the broadcast. You will need the most current version of Adobe Reader available free at [www.adobe.com](http://www.adobe.com).

**2. ON-DEMAND WEB LINK & FREE CD ROM\***

**Can't attend the live webinar?** The on-demand web link is a recording of the live event, including audio, visuals, and handouts. We even provide the presenter's email address so you may ask follow-up questions. Approximately one week prior to the webinar, you will receive an email with the web link. This web link can be viewed anytime 24/7, beginning 6 business days **after** the webinar and will expire 6 months after the live program date. **As an added bonus, you will also receive a FREE audio/visual CD ROM.\*** The CD ROM includes the original audio/visual presentation, the question and answer sessions, and the handouts. Use the on-demand link or this "off-the-shelf" training program for those that could not attend the live seminar and for future training.

**LIMITED AVAILABILITY:** The on-demand web link and CD ROM may ONLY be ordered for 6 months following the webinar. Neither the link nor CD will be available after this time.

**3. BOTH LIVE WEBINAR & ON-DEMAND WEB LINK (INCLUDES FREE CD-ROM\*)**

Options 1 and 2 described above

**\*CD ROM for PC use only**

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**TO REGISTER**

- By Mail: Community Bankers Financial Education, 455 S. Junction Road, Suite 101, Madison, WI 53719
- By Fax: 608 / 833-8114 QUESTIONS - call 608/ 833-2384
- On Line: [Click Here](#) Your Log-In ID Number is the same as your bank's FDIC Cert. Number.

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